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| **Person Specification** |

**Director**

**Milton Keynes Chamber of Commerce**

**Status** Non-Executive Director

**Elected by**  Members at the AGM

**Term of Office** Four years. Maximum of two consecutive terms prior to a oneyear “fallow field” year of exclusion.

**Accountable to** Chamber Members and the President of the Board of Directors

**Essential Criteria:**

* Successful senior manager who has held posts that encompass; operational, functional and strategic responsibilities.
* Genuine commitment to the Chamber network and an employee of a current member of the Milton Keynes Chamber of Commerce.
* Excellent communication skills with strong personal and professional networks
* Drive, commitment, and availability. In terms of both time/availability to be able to fulfil the necessary time commitments and responsibilities as laid down in the Director’s job description.

**Collective Criteria:**

The Board is representative of the diverse Chamber Members’ activities.

Ideally the Board looks to include members with experience in:

* Commercial, public and not for profit sector
* Manufacturing and services sectors
* Professional services
* Financial services
* SME’s and large corporate
* Private owner/ family managed
* Businesses that have domestic orientation and businesses that have exploited International markets

The Board also diversifies with its functional and professional experience and looks to include:

* General management
* Accounting/audit/financial management
* HR
* IT
* Sales and marketing
* Operations and change management
* Customer Service
* Corporate social responsibility